



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Library Board

Thursday, October 19, 2023

4:30 PM

Racine Public Library, Lee Room

Call To Order

Roll Call & Introductions

PRESENT: 10 - President O'Connell, Trick, Allen, Huerta, Hubbard, Cruz, Pfeifer, Peete, Vice President Taft and Williams

ABSENT: 1 - Hargrove

EXCUSED: 1 - Secretary O'Hagan

Comments from the Public

None

Press Mentions

[1007-23](#)

Subject: Highlights From Our Press Appearances

Received and Filed

Approval of Minutes

[1006-23](#)

Subject: Approve Minutes from the September 21st Regular Board Meeting

A motion was made by Vice President Taft, seconded by Williams, that this file be Approved

Communications

[1009-23](#)

Subject: Approve Financial September 11th - October 11th, 2023 Invoices and Credit Card Purchases

A motion was made by Vice President Taft, seconded by Pfeifer, that this file be Approved

[1010-23](#)

Subject: Approve September 2023 Financial Executive Summary

Report

A motion was made by Vice President Taft, seconded by Peete, that this file be Approved

[1008-23](#)

Subject: October 2023 Interim Executive Director Report

A motion was made by Vice President Taft, seconded by Williams, that this file be Received and Filed

[1011-23](#)

Subject: Committee & Liaison Reports

A motion was made by Vice President Taft, seconded by Cruz, that this file be Received and Filed

[1012-23](#)

Subject: Foundation Report

Interim Director gave update and report on the foundation.

A motion was made by Vice President Taft, seconded by Cruz, that this file be Received and Filed

[1013-23](#)

Subject: Election For Vacant Board Secretary Position

A motion by Vice President Taft, to nominate O'Hagan as the secretary.

A motion was made by Vice President Taft, seconded by Williams, that this file be Approved

[0954-23](#)

Subject: Consideration and recommendation of 2024 RPL Budget Scenarios

Approved as recommended by F&P. All committee members would like a copy of the final version once all revisions are made.

A motion was made by Vice President Taft, seconded by Williams, that this file be Approved

[0955-23](#)

Subject: Consideration of Approval for a Draw from the Boernke Trust in an Amount Not to Exceed \$13,783.80

A motion was made by Vice President Taft, seconded by Peete, that this file be Approved

[1015-23](#)

Subject: Next Steps In Hiring Process For Executive Director - Discussion/Action

Motion by Williams to begin the Executive Director search through the City Human

Resources Department; should this search fail then would seek to use a use a contracted search firm.

A motion was made by Williams, seconded by Hubbard, that this file be Approved

[1016-23](#)

Subject: Consideration of Executive Director Job Description For Revisions & Approval

A motion was made by Vice President Taft, seconded by Hubbard, that this file be Referred Library Board- Finance and Personnel

[1017-23](#)

Subject: Consideration Of Changes to Emergency Procedures Policy For Approval

Motion to defer with a friendly amendment from Vice President Taft, to approve the updated contact information through out the document.

A motion was made by Trick, seconded by Hubbard, that this file be Deferred

Confirmation of Next Meeting: Thursday, November 16th at 4:30 pm

Adjournment

There being no further business to address, the meeting was adjourned at 5:59 p.m.