



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Library Board

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Thursday, April 20, 2023

4:30 PM

Racine Public Library, Lee Room

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#### Call To Order

4:31 pm

**PRESENT:** 11 - Melissa Kaprelian, Melvin Hargrove, James O'Hagan, Jenny Trick, Grace Allen, Carl Hubbard, Angelina Cruz, Damian Evans, Becki Hornung, Nicole Pfeifer and Brian F. O'Connell

**EXCUSED:** 2 - Alberto Huerta and Greg Holding

#### Roll Call & Introductions

[0372-23](#)

**Subject:** Correspondence

Received and Filed

#### Comments from the Public

None

#### Consent Agenda

[0266-23](#)

**Subject:** Approve Minutes from the February 9th, 2023 Special Board Meeting

A motion was made by O'Connell, seconded by Hubbard, that this file be Approved

[0376-23](#)

**Subject:** Approve Minutes from the March 16th, 2023 Regular Board Meeting

A motion was made by O'Connell, seconded by Hubbard, that this file be Approved

[0377-23](#)

**Subject:** Approve Financial March 10th - April 10th, 2023 Invoices and Credit Card Purchases

A motion was made by O'Connell, seconded by Hubbard, that this file be Approved

[0378-23](#)**Subject:** Approve March 2023 Executive Summary Report

A motion was made by O'Connell, seconded by Hubbard, that this file be Approved

[0379-23](#)**Subject:** Approve 1st quarter Trust Funds Report

A motion was made by O'Connell, seconded by Hubbard, that this file be Approved

## Reports

[0380-23](#)**Subject:** Executive Director Report (Angela Zimmermann)

Received and Filed

[0381-23](#)**Subject:** RPL Board President Report (Trustee Kaprelian)

Received and Filed

[0382-23](#)**Subject:** City Council Liaison (Trustee Kaprelian)

Received and Filed

[0383-23](#)**Subject:** RPL Foundation and RPL Foundation Capital Campaign Initiatives (Trustee Kaprelian and Executive Director Zimmermann)

Received and Filed

[0384-23](#)**Subject:** RUSD Liaison (Trustee O'Connell)

Received and Filed

[0385-23](#)**Subject:** Prairie Lakes Library System Liaison (Trustee O'Hagan)

Received and Filed

[0386-23](#)**Subject:** Building & Grounds Committee Reports (Trustee O'Connell) - last met on June 9th, 2021

Received and Filed

[0387-23](#)**Subject:** Finance & Personnel Committee Report (Trustee Kaprelian) - last met on April 10th, 2023

**Received and Filed**

[0354-23](#)

**Subject:** Amendment to the 2023 Racine Public Library Budget to accept the \$125,000 City funds as a new revenue source to line item 41110/Property Taxes and increase wage account line items 50100/Full-Time Salaries (\$98,601), 50200/Part-Time Salaries (\$11,399), 51010/FICA (\$6,585), and 51100/WRS (\$8,415).

**A motion was made by O'Hagan, seconded by Cruz, that this file be Approved**

[0355-23](#)

**Subject:** Amendment to line item 52200/Contracted Services transferring \$36,277 from 50200/Part-Time Salaries

**A motion was made by Hubbard, seconded by O'Connell, that this file be Approved**

**New Business**

[0400-23](#)

**Subject:** Approve Racine Public Library's Record Retention Policy - Discussion/Action

**A motion was made by O'Connell, seconded by Hubbard, that this file be Approved**

[0401-23](#)

**Subject:** Approve proposed changes to the Library Commitment of Excellence for All

**A motion was made by O'Hagan, seconded by Evans, that this file be Approved**

[0403-23](#)

**Subject:** Approve proposed changes to the Internet Access and Wireless Network Policy

**A motion was made by Trick, seconded by O'Connell, that this file be Approved**

[0405-23](#)

**Subject:** Approve proposed changes to the Public Use of Rooms Policy

**A motion was made by O'Hagan, seconded by Evans, that this file be Approved**

[0407-23](#)

**Subject:** DPI Trustee Essentials Chapter 3: Bylaws - Organizing the Board for Effective Action - Information

**Received and Filed**

[0408-23](#)

**Subject:** DPI Trustee Essentials Chapter 4: Effective Board Meetings and Trustee Participation - Information

**Received and Filed**

**Referral Items**

**Trustee Comments**

**Confirmation of Next Meeting: Thursday, May 18th, at 4:30 pm**

**Adjournment**

*Motion: O'Connell Adjourned at 5:15 pm*