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Racine Public Library Board of Trustees November 2022 **APPROVED** Meeting Minutes

A regular monthly meeting of the Racine Public Library Board of Trustees was held November 17th at 4:30 pm via a hybrid fashion (video conference and in-person).

Board Members present: Grace Allen (4:35), Melvin Hargrove, Rebecca Hornung, Carl Hubbard, Alberto Huerta, Melissa Kaprelian, Brian O’Connell, James O’Hagan, and Jenny Trick.

Excused Board Members: Angelina Cruz and Damian Evans

Staff Members present: Executive Director Angela Zimmermann, Deputy Director Nick Demske, and Business Manager Evelin Garcia

1. **Call to Order.** Vice President Kaprelian called the meeting to order at 4:31 pm.
2. **Roll Call & Introductions.** None.
 - a. Grace Allen was introduced as the new City of Racine Board appointment.
3. **Comments from the Public.** None.
4. **Correspondence.** Any correspondence and links were shared on the November agenda.
5. **Consent Agenda.** Trustee O’Hagan made a motion to approve the consent agenda as presented. Trustee Hargrove seconded. Motion passed unanimously.
6. **Reports.** Reports were given from the Executive Director, Vice President of the Board, City Council Liaison, RPL Foundation, and the RUSD Liaison. Executive Director and staff reports can be found in the Board packet.
7. **New Business (Discussion/Action Items)**
 - a. **Approve Member Library Agreement for participation in the Prairie Lakes Library System – Discussion/Action:** Trustee Hargrove made the motion to approve the member library agreement for participation in the Prairie Lakes Library System. Trustee Hornung seconded. Motion passed unanimously.
 - b. **Approve Resource Library Agreement between Prairie Lakes Library System and Racine Public Library for 2023 – Discussion/Action:** Trustee Hargrove made the motion to approve the resource library agreement between Prairie Lakes

Library System and Racine Public Library for 2023. Trustee Trick seconded. Motion passed unanimously.

- c. **Approve an additional floating holiday for applicable employees on Friday, November 25th, 2022 (retroactive action) – Discussion/Action:** Trustee O’Hagan made the motion to approve the additional floating holiday for applicable employees on Friday, November 25th 2022. Trustee Hubbard seconded. Motion passed unanimously.
 - d. **Approve for the Public Records Policy and the CCTV Surveillance Policy to be eliminated and incorporated in the new Confidentiality and Privacy Policy – Discussion/Action:** Trustee O’Hagan motioned to defer this discussion item until the December meeting. Trustee Hargrove seconded. Motion passed unanimously.
 - e. **DPI Trustee Essentials TE27: Trustee Orientation and Continuing Education – Information:** The review and discussion of the DPI Trustee Essentials chapter #27 occurred.
8. **Referral Items:** None.
 9. **Trustee Comments:** None.
 10. **Confirmation of Next Meeting:** *December 15th at 4:30 pm*
 11. **Adjournment:** Trustee Hargrove made a motion to adjourn the meeting at 5:12 pm. Trustee Hubbard seconded. Motion passed unanimously.