



75 7th Street
Racine, WI 53403

P 262-636-9212
W RacineLibrary.info

Regular Board Meeting

DATE: **Thursday, January 19th, 2023**
TIME: **4:30 pm**
PLACE: Racine Public Library
75 7th Street, Emily Lee Room
Racine, WI 53403

Meeting available on Zoom.us at the following meeting link:

<https://us02web.zoom.us/j/83366595254>

Via phone: Call in: 1-312-626-6799

Meeting ID: 833 6659 5254

Passcode: 966325

This meeting will be open to the public at the Racine Public Library as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the Zoom app to their personal computer, tablet, or smartphone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the Executive Director at 75 7th Street, Racine, WI 53403 or angela.zimmermann@racinelibrary.info.

AGENDA

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Comments from the Public**

Information and comments may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Racine Public Library's Business office (262-636-9170) at least 72 hours in advance.

4. Correspondence

5. Closed Session

Please take notice that the Library Board of Trustees of the Racine Public Library will make a motion to go into closed session pursuant to § Wis. Stat. 19.85(1) (f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. You are further notified that at the end of the Closed Session, a motion will be made to reconvene in open session pursuant to § Wisc. Stat. 19.85(2) to consider possible action on matters discussed in closed session.

6. Open Session

Motion to reconvene into open session pursuant to § Wis. Stat 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

7. Consent Agenda

- a) Approve Minutes of November 2022 Meeting
- b) Approve Financial 2022 Year End Executive Summary Report
- c) Approve Financial 2023 January Invoices and Credit Card Purchases

8. Reports

- a) Executive Director Report (Angela Zimmermann)
- b) RPL Board President (Trustee Kaprelian)
- c) City Council Liaison (Trustee Kaprelian)
- d) RPL Foundation and RPL Foundation Capital Campaign Initiatives(Trustee Kaprelian)
- e) RUSD Liaison (Trustee O'Connell)
- f) Prairie Lakes Library System Liaison (Trustee O'Hagan)
- g) Building & Grounds Committee Report (Trustee O'Connell) – last met on June 9th, 2021
- h) Finance & Personnel Committee Report (Trustee Kaprelian) – last met on September 14th, 2022

9. New Business (Discussion/Action Items)

- a) Discussion on the City of Racine resolution in support of encouraging the Racine Public Library Board to implement wage and benefit increases for the 2023 budget – Discussion/Action
- b) Approve for the Public Records Policy and the CCTV Surveillance Policy to be eliminated and incorporated in the new Confidentiality and Privacy Policy – Discussion/Action
- c) Approve 2023 Open Hours, Closures, and Holidays – Discussion/Action
- d) Approve changes made to the Public Use of Rooms Policy – Discussion/Action
- e) DPI Trustee Essentials Chapter 1: The Trustee Job Description
- f) DPI Trustee Essentials Chapter 2: Who Runs the Library?

10. Referral Items

11. Confirmation of Next Board of Trustees Meeting: *February 16th, 2023 at 4:30 pm*

12. Adjournment