

RACINE PUBLIC LIBRARY
Request for Reconsideration of Specific Library Materials

Title _____

Author _____

Format (book, magazine, DVD, other)

How much of the work in question did you read, listen to, or otherwise use?

Please state your comment, suggestion, or criticism of the material as specifically as possible.
(Continue comments on the back, as needed)

How was this material brought to your attention?

Are you objecting to this material on behalf of yourself, your family, an organization, or the community as a whole?

Have you read the Racine Public Library Collection Development Policy? _____

If yes, in what way does the work in question violate this policy?

We strive to represent a variety of viewpoints in our collections. If applicable, please suggest other materials that better express your point of view, or your tastes. All suggestions will be considered for purchase, subject to our usual selection criteria.

Your name (please print) _____

Signature _____ Date _____

Address _____

Email _____ Phone _____

The Library appreciates your interest. Please see the information on the other side for the Library's policy on requests for reconsideration of library materials.

Reconsideration of Library Materials

- A.** The Library recognizes that some materials are controversial and that any given item may offend some patrons. Selection of materials will not be made on the basis of anticipated approval or disapproval but solely on the basis of the principles set forth in this policy.
- B.** Library materials will not be marked or identified to show approval or disapproval of their contents, and no library materials will be sequestered, except to protect them from damage or theft.
- C.** Responsibility of the reading habits of children rests with the child's parent(s) or legal guardian(s). Selection of materials for the collection is not inhibited by the possibility that items may inadvertently come into the possession of children.
- D.** Patrons requesting that an item be withdrawn from the collection may complete a "Request for Reconsideration of Specific Library Materials" form (appended.) Upon receipt of this written request, the Executive Director will appoint an ad hoc committee from the professional staff including, but not limited to, the selector for the subject area of the item in question. The committee will make a written recommendation to the Executive Director, who will then decide the disposition of the item. The Executive Director will, at the earliest possible date, communicate his/her decision, and the reasons for it, in writing to the person who initiated the request. The Executive Director will inform the Board of all requests for reconsideration and their disposition.

Approved by: RPL Board of Trustees

Approved Date: July 15th, 2021: reviewed in July of 2022 with no changes recommended
(*amended November 20, 2014; September 15, 2016; and March 21, 2019, July 15th, 2021*)

Review Schedule: Annual

Next Review Date: July 2023