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Racine Public Library Board of Trustees Personnel Committee **APPROVED** **Meeting Minutes**

Date: February 2nd at 4:30 pm via Zoom

Members present (via Zoom). Melissa Krapelian, Chris Terry, Sue Trottier, Angela Zimmermann, Dan Schultz

- 1. Call to Order.** Meeting was called to order at 4:30 p.m.
- 2. Introductions.** There were not any introductions.
- 3. Comments from the Public.** No comments from the Public.
- 4. New Business (Discussion/Action Items).**

Melissa Kaprelian is the chairman of the committee. A discussion took place regarding the Goals and Performance Evaluation that will be used for the new director this year. Angela will contact James O'Hagan to obtain a copy of the Evaluation that was used in the past. Melissa Kaprelian stated there has always been a very specific timeline in conducting the evaluation; she will find those guidelines. The committee also decided that a significant part of the evaluation will be based upon the goals that the Board decides to pursue from the Strategic plan. It was mentioned that goals were presented to the City during the budget process, with regards to Building renovation and Staff development.

- 5. Confirmation of Next Meeting.** The Committee will meet after the next Board meeting.
- 6. Adjournment.** The meeting was adjourned at 4:35.

Submitted by Sue Trottier