



75 7<sup>th</sup> Street  
Racine, WI 53403

P 262-636-9212  
W RacineLibrary.info

## Regular Board Meeting

DATE: **Thursday, December 16<sup>th</sup>**  
TIME: **4:30 pm**  
PLACE: Racine Public Library  
75 7<sup>th</sup> Street, Emily Lee Room  
Racine, WI 53403

Meeting available on Zoom.us at the following meeting link:  
<https://us02web.zoom.us/j/88277380024>

Via phone: Call in: 1-312-626-6799  
**Meeting ID:** 882 7738 0024  
**Passcode:** 793780

*This meeting will be open to the public at the Racine Public Library as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the Zoom app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the Executive Director at 75 7<sup>th</sup> Street, Racine, WI 53403 or [angela.zimmermann@racinelibrary.info](mailto:angela.zimmermann@racinelibrary.info).*

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Racine Public Library's Business office (262-636-9170) at least 72 hours in advance.

## **AGENDA**

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Comments from the Public**

*Information and comment may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.*

- 4. Correspondence**

- a) [Racine & Me Social Worker Interview 20211115](#)
- b) [Racine & Me – Upcoming Events with Julia 20211121](#)
- c) [Racine’s Community Centers to have expanded hours 20211208](#) (important mention of upcoming Library partnership)
- d) [New mural at RPL inspires patrons to use their imaginations 20211209](#)

#### **5. Consent Agenda**

- a) Approve Minutes of November 2021 Meeting
- b) Approve Payment of Monthly Invoices and Credit Card Purchases
- c) Approve November Monthly Financial Report

#### **6. Reports**

- a) Executive Director Report – Angela Zimmermann
- b) RPL Board President – Trustee Trottier
- c) City Council Liaison – Trustee Kaprelian
- d) RPL Foundation – Trustee Trottier
- e) RUSD Liaison – Trustee O’Connell
- f) Building & Grounds Report – Trustee O’Connell
- g) Finance & Personnel Committee Report – Trustee Kaprelian
  - i. Recommendation to eliminate the Reference Clerk II position title and change to Adult Services Assistant – Discussion/Action
  - ii. Recommendation to eliminate the Network Administrator position title and change to Digital Services and Innovation Associate – Discussion/Action
  - iii. Recommendation to approve updated RPL Organizational Chart – Discussion/Action
  - iv. Recommendation to not move forward with the 3% increase for fulltime City Residents as the City of Racine Common Council approved for all City staff (see information provided in packet) – Discussion/Action
  - v. Recommendation to not move forward with the HSA increased contributions for City residents as the City of Racine Common Council approved for all City staff (see information provided in packet) – Discussion/Action
  - vi. Recommendation to raise minimum wage to \$15 for all library employees (see information provided in packet) – Discussion/Action

#### **7. New Business (Discussion/Action Items)**

- a) Adopt the City of Racine’s COVID-19 Temporary Policy Addendum for Vacation Carryover – Discussion / Action
- b) Accept BMO Global Asset Management termination of services related to the Racine Public Library trust funds and allow the Business Office to transfer all funds to Johnson Bank – Discussion / Action
- c) Approve \$6,000 from the Gifts & Memorials Fund to be used towards new shades for the Youth Services Department

#### **8. Referral Items**

#### **9. Trustee Comments**

#### **10. Confirmation of Next Meeting:**

*Regular Library Board Meeting: Thursday, January 20<sup>th</sup> at 4:30 pm*

#### **11. Adjournment**