



75 7th Street
Racine, WI 53403

P 262-636-9212

W RacineLibrary.info

Regular Board Meeting

DATE: **Thursday, February 17th, 2022**

TIME: **4:30 pm**

PLACE: Racine Public Library
75 7th Street, Emily Lee Room
Racine, WI 53403

Meeting available on Zoom.us at the following meeting link:

<https://us02web.zoom.us/j/82774069154>

Via phone: Call in: 1-312-626-6799

Meeting ID: 827 7406 9154

Passcode: 036662

This meeting will be open to the public at the Racine Public Library as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the Zoom app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the Executive Director at 75 7th Street, Racine, WI 53403 or angela.zimmermann@racinelibrary.info.

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Racine Public Library's Business office (262-636-9170) at least 72 hours in advance.

AGENDA

1. Call to Order

2. Roll Call & Introductions

a) Welcome to new RPL Board Trustee and City Appointee, Damian Evans

3. Comments from the Public

Information and comment may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.

4. Correspondence

- a) [Racine Public Library to host 125th Anniversary Winterfest 01312022](#)
- b) [Racine Public Library's New Sensory Room to debut on Monday 02052022](#)
- c) [Public Library Staff Go Beyond Words to Action \(Oshkosh Herald\) 02072022](#)
(mentions Racine Public Library; also Racine Public Library is part of the City Library Collective and the 11 libraries mentioned)
- d) [See, touch, hear, play: Racine Public Library debuts its new sensory room 02072022](#)
- e) [From Unemployed to Deputy Director: A Library Success Story 02122022](#)

5. Consent Agenda

- a) Approve Minutes of January 2022 Meeting
- b) Approve Payment of Monthly Invoices and Credit Card Purchases
- c) Approve 2021 End of Year Financial Report
- d) Approve January Monthly Financial Report
- e) Approve 4th Quarter Trust Fund Report

6. Reports

- a) Executive Director Report – Angela Zimmermann
- b) RPL Board President – Trustee Trottier
- c) City Council Liaison – Trustee Kaprelian
- d) RPL Foundation – Trustee Trottier
- e) RUSD Liaison – Trustee O’Connell
- f) Building & Grounds Report – Trustee O’Connell
- g) Finance & Personnel Committee Report – Trustee Kaprelian

7. New Business (Discussion/Action Items)

- a) Farewell and Thank you to Daniel Schultz, Business Manager; retiring after 26 years of service to the Racine Public Library – Information
- b) Approval to appoint Rob Osborne, Community Member to the RPL Foundation Board (per the Foundation bylaws, at large directors to the Foundation Board, must be ratified by the RPL Board of Trustees)
- c) Approve 2021 RPL State Annual Report / Authorize Board President and Executive Director to sign – Discussion/Action
- d) Approve 2021 Library System Effectiveness Statement – Discussion/Action
- e) Approval of Computer Hardware and Software Policy – Discussion/Action
- f) Approval of Exhibit Space and Posting Policy (combining the Display Case Policy, Display Case Rules and Regulations, Local Artist Display Policy, Local Artist Display Rules and Regulations, and Public Bulletin Boards Use Policy into one all-encompassing policy) – Discussion/Action
- g) Approval to close the library on Friday, May 13th for an all staff in-service training day – Discussion/Action
- h) Approve 2022 Memorandum of Agreement for County Funding – Discussion/Action
- i) DPI Trustee Essentials TE17: Membership in the Public Library System - Information
- j) DPI Trustee Essentials TE18: Library Board Appointments and Composition – Information

8. Closed Session

Please take notice that the Library Board of Trustees of the Racine Public Library will make a motion to go into closed session pursuant to § Wis. Stat. 19.85(1) (c) to discuss the

employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body: review of the Executive Director's 2021 Performance Evaluation and Goals. You are further notified that at the end of the Closed Session, a motion will be made to reconvene in open session pursuant to § Wisc. Stat. 19.85(2) to consider possible action on matters discussed in closed session.

9. Open Session

Motion to reconvene into open session pursuant to § Wis. Stat 19.85(2) for possible discussion and/or action concerning any matter discussed in closed session.

10. Referral Items

11. Trustee Comments

12. Confirmation of Next Meeting:

Regular Library Board Meeting: Thursday, March 17th at 4:30 pm

13. Adjournment