



75 7th Street
Racine, WI 53403

P 262-636-9212
W RacineLibrary.info

Regular Board Meeting

DATE: **Thursday, January 20th, 2022**
TIME: **4:30 pm**
PLACE: Racine Public Library
75 7th Street, Emily Lee Room
Racine, WI 53403

Meeting available on Zoom.us at the following meeting link:
<https://us02web.zoom.us/j/81668115483>

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Racine Public Library's Business office (262-636-9170) at least 72 hours in advance.

Via phone: Call in: 1-312-626-6799
Meeting ID: 816 6811 5483
Passcode: 644413

This meeting will be open to the public at the Racine Public Library as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the Zoom app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the Executive Director at 75 7th Street, Racine, WI 53403 or angela.zimmermann@racinelibrary.info.

AGENDA

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Comments from the Public**

Information and comment may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.

- 4. Correspondence**

- a) [Racine & Me: Racine Public Library 12192021](#)
- b) [Racine Public Library programs are going virtual 01072022](#)

5. Consent Agenda

- a) Approve Minutes of December 2021 Meeting
- b) Approve Payment of Monthly Invoices and Credit Card Purchases
- c) Approve December Monthly Financial Report

6. Reports

- a) Executive Director Report – Angela Zimmermann
- b) RPL Board President – Trustee Trottier
- c) City Council Liaison – Trustee Kaprelian
- d) RPL Foundation – Trustee Trottier
- e) RUSD Liaison – Trustee O’Connell
- f) Building & Grounds Report – Trustee O’Connell
- g) Finance & Personnel Committee Report – Trustee Kaprelian
 - a. Recommendation to move the Business Manager position from a part-time position (24 hours) to a full-time position – Discussion/Action
 - b. Recommendation to approve the Lead Supervisor positions per the approved organizational chart from the December Board Meeting – Discussion/Action
 - i. Adult Services Department Lead Supervisor
 - ii. Bookmobile Department Lead Supervisor
 - iii. Circulation, Outreach & Technical Services Department Lead Supervisor
 - iv. Youth Services Department Lead Supervisor
 - c. Recommendation to approve the Circulation Clerk II position – Discussion/Action
 - d. Recommendation to approve the Technology Team Associate position – Discussion/Action
 - e. Recommendation to approve method/tool to conduct the 2021 performance evaluation of the Executive Director – Discussion/Action

7. New Business (Discussion/Action Items)

- a) Meet & Greet with Melissa Donaldson, Head of Digital Services & Innovation – Information
- b) Approval of the RPL Sensory Space Policy & Procedures – Discussion/Action
- c) DPI Trustee Essentials TE17: Membership in the Public Library System - Information
- d) DPI Trustee Essentials TE18: Library Board Appointments and Composition - Information

8. Referral Items

9. Trustee Comments

10. Confirmation of Next Meeting:

Regular Library Board Meeting: Thursday, February 17th at 4:30 pm

11. Adjournment