

BUILDING AND GROUNDS COMMITTEE MEETING

January 9, 2020 at 4:30pm

MINUTES

The Library Board of Trustees' Ad-Hoc Building and Grounds Committee met on Thursday, January 9, 2020 at 4:30PM in the Pomeroy Room.

Present were Brian O'Connell, Chair; Tracy Austin and James O'Hagan. Also present were Jessica MacPhail, Executive Director; Dan Schultz, Business Manager; and Bob Margis, Manager of Circulation, Outreach, and Technical Services.

Mr. O'Connell called the meeting to order at 4:30pm.

The questions regarding a potential coffee house partnership were discussed. Mr. O'Hagan moved and Ms. Austin seconded recommending to the board that they go ahead with exploring this further. Motion carried.

Mr. O'Hagan moved and Ms. Austin seconded recommending approval of the proposal in the amount of \$4500 from Product Architecture + Design for the design, drawings, specs, required drawings for permit and any required bid documents for the remodeling project necessitated by the installation of the RFID equipment, using their design layout that was presented in May, 2019 and amended in December, 2019 by the RFID vendor Envisionware. Motion carried.

At 4:51pm, there being no further business, the meeting was adjourned.

Jessica MacPhail
Recording Secretary