



Organizational Chart

LIBRARY BOARD:
 Building & Grounds Committee
 Finance & Personnel Committee
 City of Racine Common Council Liaison
 Foundation Liaison
 Racine Unified School District Liaison

EXECUTIVE DIRECTOR:
 Oversees all Operations and Staff
 Liaisons with Board
 Liaisons with City
 Community Relations

**SOCIAL WORKER:
(1.0 FTE)**
 Provides social services assistance, serves as a resource for Library Staff, works with community organizations.
Supervises:
Social Worker Intern

**DEPUTY DIRECTOR:
(1.0 FTE)**
 Oversees all aspects of Adult and Youth Services, Circulation, Technical Services and Bookmobile/Extension Departments.
 Acts as a proxy for the Executive Director.
Supervises:
Lead Supervisor (4.0 FTE)

**BUSINESS MANAGER:
(1.0 FTE)**
 Responsible for the finances and cash flow, works with the Executive Director on the budget, oversees facilities maintenance, building security, liaison to City for personnel and HR.
Supervises:
Admin. Assistant (1.0 FTE)
Stationary Engineer (1.0 FTE)

**HEAD OF BUSINESS DEVELOPMENT:
(1.0 FTE)**
 Responsible for leading all marketing, communications, media relations, brand awareness, and public relations.
Supervises:
Outreach & Marketing Assistant (1.0 FTE)

**HEAD OF DIGITAL SERVICES AND INNOVATION:
(1.0 FTE)**
 Responsible for all technology specific systems, management of the Digital Services and Innovation Team, and overseer of the Innovation Lab.
Supervises:
DSI Associate (1.0 FTE)
DSI Assistant (1.7 FTE)
Innovators in Residence (.5 FTE)

ADULT SERVICES LEAD SUPERVISOR
Supervises:
Librarian II (3.0 FTE)
Adult Services Assistant (.75 FTE)
Public Services Assistant (1.2 FTE)

YOUTH SERVICES LEAD SUPERVISOR
Supervises:
Librarian II (2.0 FTE)
Youth Services Specialist (.5 FTE)
Public Services Assistant (1.2 FTE)

CIRCULATION / TECHNICAL SERVICES LEAD SUPERVISOR
Supervises:
Library Associate Lead Worker (1.0 FTE)
Library Assistant (3.5 FTE)
Circulation Clerk I (7.0 FTE)
Home Delivery Services Coordinator (.7 FTE)
Page (1.15 FTE)
TSD - Library Assistant (2.5 FTE)
Processing Clerk I (.7 FTE)

BOOKMOBILE / EXTENSION SUPERVISOR
Supervises:
Bookmobile Assistant (1.0 FTE)
Circulation Clerk II (.75 FTE)
Bookmobile Driver (.5 FTE)
Van Driver (.7 FTE)