

RACINE PUBLIC LIBRARY

Library Equipment Use Policy

Equipment for use inside the building

3D Printers

3D printers are being used for educational, workshop, and programming purposes to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file. The Library's 3D printers may be used only for lawful purposes. Users will not be permitted to use the Library's 3D printers to create material that is:

- Prohibited by local, state or federal law.
- Unsafe, harmful, dangerous, poses an immediate threat to the well-being of others, or is otherwise inappropriate for the Library environment. (Such use may also violate the terms of use of the manufacturer.)
- In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- Obscene or otherwise inappropriate for the Library environment.

The Wisconsin Public Library Standards state that libraries should have appropriate equipment to support access to information in various non-print formats in its collection. In order to meet that standard, the Racine Public Library supplies a limited number of laptop computers for people to use within the library and a limited number of laptop computers to use outside the library.

The Library's Internet Access Acceptable Use Policy and Printing from Electronic Sources Policy both apply to the use of Library laptops.

Virtual Reality Devices

The Wisconsin Public Library Standards state that libraries should have appropriate equipment to support access to information in various non-print formats in its collection. In order to meet that standard, the Racine Public Library supplies a limited number of Virtual reality (VR) devices for people to use within the library. This will give patrons the opportunity to experience this technology.

Equipment used for Reference Services by Patrons

Microfilm Scanner/Printers

Equipment for use outside the building

Laptop computers

Rules and Regulations Governing Use of Library Equipment

The Executive Director shall be responsible for developing and implementing procedures governing use of RPL equipment. These procedures shall be consistent with the principles outlined in this policy to ensure that activities will be carried out in a fair and orderly manner.

Approved by the Library Board February 19, 2015; reviewed January 18, 2018; amended March 21, 2019.