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RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES
February 20, 2020 at 4:30 pm
Emily Lee Room
AGENDA

- I. Call to Order
- II. Public Comment
- III. Discussion of the Future of the Library
 - a. President's Report
 - i. Strategic Planning Process – set meeting date/s for work session/s
 - b. Road Map to 2020 – Goals Met for 2019, Goals for 2020 (enclosure 1)
- IV. Liaison reports
 - a. Report from City Council designee (Mr. Horton)
 - b. Report from RUSD designee (Mr. O'Connell)
 - c. Report from RPL Foundation (Ms. Trottier)
 - d. Report from Friends of the Library liaison (Ms. Trottier)
- V. Committee Reports
 - a. Building and Grounds Committee
- VI. Old Business
 - a. Evaluation of Executive Director
- VI. New Business
 - a. Financial Statements for previous month (not available)
 - b. Request for leave without pay by Jessie Carpiaux (enclosure 2)**
 - c.

Outcome: Patrons and staff are protected by policies which are up-to-date

Action Plan: Policies more than three years old will be reviewed and updated if necessary

Who: Library Executive Director and managers

Timeline: Annual

Progress: January 17, 2019, Naming of Library Buildings Policy reviewed and approved.
 March 21, 2019, the following policies were approved:
 Collection Development Policy (including current Library Bill of Rights, Interpretations of the Library Bill of Rights, Freedom to Read, and Freedom to View statements), amended
 Equipment Use Policy and Rules and Regulations, amended
 Reference Services Policy and Rules and Regulations, amended
 Display Cases Use Policy and Rules and Regulations, new
 April 18, 2019, library board approved changes to Employee Handbook
 April 18, 2019, request for library board to consider changes in Bylaws, consider for approval May 16, 2019
 May 16, 2019, changes in Bylaws approved
 May 16, 2019, changes to Employee Handbook and a new Social Media Policy for the Public approved
 August 15, 2019, revised Rules and Regulations regarding the Use of Library Equipment approved
 September 19, 2019, revised Rules and Regulations for the Customer Promise approved
 January 16, 2020, Meeting Rooms Policy and Rules and Regulations approved
February 20, 2020, Gender Identity and Expression policy for Employee Handbook presented to library board for approval (enclosure 3)

VII. Information

- a. Report of Upcoming continuing education opportunities for trustees:
 - 2020:
 - Public Library Association Conference, February 25–29, 2020, Nashville, Tenn.
 - National Library Legislative Day, May 4-5, 2020, Washington, DC
 - Wisconsin Association of Public Libraries Annual Conference, April 29-May 1, 2020, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh
 - American Library Association Annual Conference, June 25-30, 2020, Chicago, IL
 - Wisconsin Library Association Annual Conference, October 27-30, 2020, Hyatt Regency & KI Convention Center, Green Bay
 - 2021:
 - American Library Association Annual Conference, June 24-29, 2021, Chicago, IL
 - 2022:
 - Public Library Association Conference, March 22–26, 2022, Portland, Ore.
 - American Library Association Annual Conference, June 23-28, 2022, Washington, DC

VIII. Consent Agenda

- Minutes of the January 16, 2020 board meeting (enclosure 4)
- Vouchers and credit card purchases from previous months (not available)

- Personnel Report: - no report
- Dashboard report for previous month (enclosure 5)

IX. Items for the Next Agenda

- a. Annual report
- b. Patron privacy audit – “The library has explicit policies for technology product and service partnerships”

X. Next regular meeting date is March 19, 2020

XI. Adjournment

If you have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at (262) 636-9170 at least 72 hours prior to the meeting.