

BUILDING AND GROUNDS COMMITTEE MEETING  
February 20, 2020 at 4:00pm  
MINUTES

The Library Board of Trustees' Ad-Hoc Building and Grounds Committee met on Thursday, February 20, 2020 at 4:00PM in the Emily Lee Room.

Present were Brian O'Connell, Chair; Tracy Austin, James O'Hagan and Sue Trottier. Also present were Jessica MacPhail, Executive Director; and Bob Margis, Manager of Circulation, Outreach, and Technical Services.

Mr. O'Connell called the meeting to order at 4:00pm.

Ms. Trottier moved and Mr. O'Hagan seconded recommending approval of proceeding immediately with Project 2 in the estimated amount of \$56,1157 in three separate contracts for flooring, electrical and construction work, and to also proceed with going out to bid on Project 1 in the estimated amount of \$182,434, funding to come from the New Facilities Fund. Motion carried.

At 4:20pm, there being no further business, the meeting was adjourned.

Jessica MacPhail  
Recording Secretary