

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
May 16, 2019 at 4:30 pm  
Emily Lee Room  
AGENDA

- I. Call to Order
  - a. Thanks to retiring board member Sandy Riekoff, serving since 2009
  - b. Introduction of new board member Nat Coffman
  
- II. Public Comment
  - a. Report from Darcy Mohr, Head of Adult and Youth Services, on recruiting social worker interns
  
- III. Discussion of the Future of the Library
  - a. Road to 2020 – Goals for 2019
  
- IV. Building and Grounds Committee
  - a. Report from the May 13, 2019 meeting (to be presented at the board meeting)
  
- V. Old Business
  
- VI. New Business
  - a. Facebook Live “thank you” to people who are donating via DoMore24, May 16-17, 2019
  - b. Consider appointing a liaison to the Friends of the Library
  - c. Financial Statement (enclosure 1)
  - d. Organizational Management Goals - Patrons are served by a strong, flexible organization

**Outcome:** Patrons and staff are protected by policies which are up-to-date

**Action Plan:** Policies more than three years old will be reviewed and updated if necessary

**Who:** Executive Director and managers

**Timeline:** Annual

**Progress:** January 17, 2019, Naming of Library Buildings Policy reviewed and approved.

March 21, 2019, the following policies were approved:

Collection Development Policy (including current Library Bill of Rights, Interpretations of the Library Bill of Rights, Freedom to Read, and Freedom to View statements), amended

Equipment Use Policy and Rules and Regulations, amended

Reference Services Policy and Rules and Regulations, amended

Display Cases Use Policy and Rules and Regulations, new

April 18, 2019, library board approved changes to Employee Handbook  
April 18, 2019, request for library board to consider changes in Bylaws, consider for approval May 16, 2019 (enclosure 2)  
May 16, 2019, request for library board to approve more changes to Employee Handbook and a new Social Media Policy for the Public (enclosures 3 and 4)

VII. Information

- a. Handouts from webinar, "Equity, Diversity, Inclusion: what library trustees need to know" (enclosure 5)
- b. Report of Upcoming continuing education opportunities for trustees:
  - 2019:
    - American Library Association Annual Conference, June 20-25, 2019, Washington, DC: **Tracy Austin, Marie Craig, and Brian O'Connell attending**
    - Wisconsin Library Association Annual Conference, October 8-11, 2019, Kalahari Resort & Convention Center, Wisconsin Dells
  - 2020:
    - Public Library Association Conference, February 25–29, 2020, Nashville, Tenn.
    - Wisconsin Association of Public Libraries Annual Conference, April 29-May 1, 2020, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh
    - American Library Association Annual Conference, June 25-30, 2020, Chicago, IL
    - Wisconsin Library Association Annual Conference, October 27-30, 2020, Hyatt Regency & KI Convention Center, Green Bay
  - 2021:
    - American Library Association Annual Conference, June 24-29, 2021, Chicago, IL
  - 2022:
    - Public Library Association Conference, March 22–26, 2022, Portland, Ore.
    - American Library Association Annual Conference, June 23-28, 2022, Washington, DC

VIII. Consent Agenda

- Minutes of the April 18, 2019 board meeting (enclosure 6)
- Vouchers and credit card purchases from previous month (enclosure 7)
- Personnel Report:
  - Promotion: Moriah Thompkins - Shelving Clerk I
  - Terminations: Darius Jamison & Nathan Thompkins
- Dashboard report for previous month (enclosure 8)

IX. Items for the Next Agenda

- a. Employee Handbook revisions – Domestic partner benefits
- b. Nominations for officers

- c. Report from City Council designee (Ms. Jones)
- d. Report from RUSD designee (Mr. O'Connell)
- e. Report from RPL Foundation (Board President)
- f. Report from Friends of the Library liaison

X. Next regular meeting date is June 20, 2019

XI. Adjournment

If you have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at (262) 636-9170 at least 72 hours prior to the meeting.