

BUILDING AND GROUNDS COMMITTEE MEETING  
April 17, 2018 at 4:30PM  
REVISED AGENDA, April 11, 2018

AGENDA for the Library Board of Trustees' Building and Grounds Committee to be held on Tuesday, April 17, 2018 at 4:30PM in the Pomeroy Room.

Call to Order

- I. The meeting will convene in closed session, pursuant to Wisconsin Statutes section 19.85(1)(e), to address a matter which, for competitive and bargaining reasons, requires a closed session, and which, if publicly noticed, would compromise such competitive and bargaining reasons.
- II. Remodel plan for youth services
- III.

**Outcome:** Young patrons have a safe and engaging space for early learning activities

**Action Plan:** reorganize youth services to provide youth with better access to an engaging destination; preschool activity area, computer congestion solved, declutter, collections changing; engage early literacy community partners

**Who:** Darcy Mohr (and Youth Services Staff)

**Timeline:** Staff committee recommendations completed and documented, ready for the architect.

**Progress:** February 17, 2016, received updated bid from LFI for picture book bins  
April 20, 2016, information shared with architects – GOAL NOT MET,  
TRANSFERRED TO “FACILITY” GOAL.

**Action Plan:** Create early learning space during carpeting project.

**Who:** Youth Services staff

**Progress:** March 26, 2018, plan created:

1. Create one large work space for 4 librarians by taking down the 2 walls that divide the 3 rooms that are currently there. Their dream work space would include new desks, a sink, and lockers or cabinets for the substitute librarians to put their purses and a spot for the subs to hang up their coats. One librarian would like cubicle walls; the others are fine with open space between them. They don't want this space to be used as a common way for other staff to walk through on their way from the circulation department to the children's department, but that could be accomplished by locking doors.

2. New furniture for the children's department, including tables and chairs. If there are lounge chairs, they ask that they are not fabric, but some sort of vinyl or other washable material. They would be very open to the idea of putting the computers on tables (both PACs and Internet) and getting rid of the PAC carrels and the counters that have the Internet computers on them. They don't necessary need all of the computers grouped together in one space, but at least visible from the reference desk.

3. Activity/play area - it would be nice to have some wall activities. If we put the Internet computers on tables, maybe that computer area could be a play space, or any other space you think would work.

4. Picture Book Shelving - but no bins. They've decided they don't want to go with picture book bins, but if there is money, they would like to see lower kid-friendly shelving for the picture books and easy readers.

5. If there is any room in the budget at all, we could really use new blinds. The ones we have are 28 years old and they are a mess.

April 17, 2018, bid presented to Building & Grounds Committee from Product Architecture + Design (enclosure one).

#### IV. Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at 636-9170 at least 48 hours prior to the meeting.