

RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
MINUTES
June 15, 2017

A regular monthly meeting of the Racine Public Library Board of Trustees was held on June 15, 2017 at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Carole Johnson, Mollie Jones, James O'Hagan, Sandra Riekoff and Michele Woods were present. Board member Melissa Kaprelian-Becker was excused. Board members Angelina Cruz, Brian O'Connell, Ahmad Qawi and Chris Terry were absent. Business Manager Dan Schultz and Library Director Jessica MacPhail were present.

Vice-President Riekoff called the meeting to order at 4:34 PM. It was moved by Mr. O'Hagan and seconded by Ms. Johnson to convene in closed session at 4:35 PM, pursuant to Wisconsin Statutes section 19.85(1)(e), to address a matter which, for competitive and bargaining reasons, requires a closed session, and which, if publicly noticed, would compromise such competitive and bargaining reasons. Motion carried on a roll call vote.

At 4:45 PM, it was moved by Ms. Johnson and seconded by Mr. O'Hagan to come out of closed session. No action was taken.

No public wished to comment.

Discussion of the future of the library:

No report.

Committee Reports

Road Map to 2020:

Outcome: Patrons easily find spaces to learn quietly and interact socially as a result of the new Facility Plan

Action Plan: As a result of the Feasibility Study, establish library board Ad-Hoc Marketing Committee

Who: Chris Terry, Chair

Chris Terry held meetings on March 15, 2017, April 12, 2017 and May 17, 2017. An old version of a library marketing plan from 2003 was found and will be worked on. A PR intern will be working at the library for three months, Jenny Maurer. The next meeting of the committee will be June 21, 2017 at 5pm.

Old Business

No report.

New Business

Ms. Riekoff appointed a nominated committee of herself and Ms. Johnson.

It was moved by Ms. Johnson and seconded by Ms. Jones to approve the Financial Statement from the previous month. Motion carried.

It was moved by Ms. Jones and seconded by Mr. O'Hagan to approve extending bookmobile hours in Sturtevant from two hours per week to four hours per week, for a trial period beginning in September. Motion carried.

Information

1. Status of replacement Mobile Library – photos of the outside were displayed.

Report of Upcoming continuing education opportunities for trustees:

- American Library Association Annual Conference, Chicago, IL, June 22-27, 2017
- Wisconsin Library Association conference, Kalahari Resort & Convention Center, Wisconsin Dells, October 17-20, 2017
- Public Library Association Conference, Philadelphia, March 20-24, **2018**

Reminder: the meeting scheduled for October 19, 2017 will be rescheduled for October 26, 2017 so as not to conflict with the Wisconsin Library Association conference.

Consent Agenda

It was moved by Ms. Johnson and seconded by Mr. O'Hagan to approve the consent agenda:

- Minutes of the May 18, 2017 board meeting
- Vouchers and credit card purchases from previous month
- Personnel Report:
 - New Hires PT:
 - Shannon Matuch - Shelver
 - Adelyn Rodriguez - Shelver
 - Debbie Clemons - Bookmobile Driver
 - Terminations PT:
 - Bryan Erickson
 - Kyle Meltesen
 - Promotion PT:

- Matthew Jerke - Reference Clerk II
- Dashboard Report for the past month

Motion carried.

Items for the Next Agenda

- Ad-Hoc Marketing Committee
- Update on partnership project
- Status of Sturtevant Library project
- Election of officers

It was moved by Ms. Jones to adjourn. There being no objections, Ms. Riekoff adjourned the meeting at 5:10 PM.

Reminder: the meeting scheduled for October 19, 2017 will be rescheduled for October 26, 2017 so as not to conflict with the Wisconsin Library Association conference.

Next regular meeting date is July 20, 2017 at 4:30 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary