

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES' MEETING  
MINUTES  
April 20, 2017

A regular monthly meeting of the Racine Public Library Board of Trustees was held on April 20, 2017 at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Melissa Kaprelian-Becker, Mollie Jones, James O'Hagan, Chris Terry and Michele Woods were present. Board members Angelina Cruz, Carole Johnson, Brian O'Connell, Ahmad Qawi and Sandra Riekoff were excused. Business Manager Dan Schultz and Library Director Jessica MacPhail were present.

President Kaprelian-Becker called the meeting to order at 4:35 PM. At 4:36 PM, it was moved by Mr. O'Hagan and seconded by Ms. Woods to convene in closed session at 4:36 PM, pursuant to Wisconsin Statutes section 19.85(1)(e), to address a matter which, for competitive and bargaining reasons, requires a closed session, and which, if publicly noticed, would compromise such competitive and bargaining reasons. Motion carried on a roll call vote.

At 4:50 PM, it was moved by Ms. Jones and seconded by Ms. Woods to come out of closed session. No action was taken.

No public wished to comment.

**Discussion of the future of the library:**

No report.

**Committee Reports**

Road Map to 2020:

**Outcome: Patrons easily find spaces to learn quietly and interact socially as a result of the new Facility Plan**

Action Plan: As a result of the Feasibility Study, establish library board Ad-Hoc Marketing Committee

Who: Chris Terry, Chair

Chris Terry held the first meeting on March 15, 2017 and a second meeting was held April 12, 2017.

**Old Business**

In response to a letter from Ms. Amy Cagney, Ms. Kaprelian-Becker moved, and Ms. Jones seconded, to stop the use of herbicides and pesticides until the next board meeting, May 18; and to use the partnership offered with Root Pike WIN to investigate alternatives. Motion carried.

## **New Business**

Road Map to 2020 Action Items:

It was moved by Mr. O'Hagan and seconded by Ms. Jones to approve the revision to the Employee Handbook, "Employee Recognition." Motion carried.

## **Information**

The Lakeshores Library System libraries are collaborating on an Amnesty Week during National Library Week, April 9-15, 2017.

Report of Upcoming continuing education opportunities for trustees:

- "From Futuring to Innovation: Trends for the Library of the Future," Menomonee Falls Public Library, March 28, 2017
- Wisconsin Association of Public Libraries conference, Holiday Inn Hotel & Convention Center, Stevens Point, April 26-28, 2017
- Library Journal Design Institute, Columbus Public Library, May 5, 2017
- American Library Association Annual Conference, Chicago, IL, June 22-27, 2017
- Wisconsin Library Association conference, Kalahari Resort & Convention Center, Wisconsin Dells, October 17-20, 2017
- Public Library Association Conference, Philadelphia, March 20-24, **2018**

Reminder: the meeting scheduled for October 19, 2017 will be rescheduled for October 26, 2017 so as not to conflict with the Wisconsin Library Association conference.

## **Consent Agenda**

It was moved by Mr. O'Hagan and seconded by Ms. Jones to approve the consent agenda:

- Minutes of the March 16, 2017 board meeting
- Financial Statement from previous month
- Vouchers and credit card purchases from previous month
- Personnel Report:
  - New Hire PT: David Stricker
  - Term PT: David Stricker
  - Lateral Change: Stephanie Brunner from Shelving Clerk I to Processing Clerk I
- Dashboard Report for the past month

Motion carried.

Items for the Next Agenda

- Finance and Personnel Committee, Performance review of library director
- Ad-Hoc Marketing Committee
- Pesticide application
- Status of Sturtevant Library project
- Finance Report as an action item, not included in the Consent Agenda

It was moved by Ms. Jones to adjourn. There being no objections, Ms. Kaprelian-Becker adjourned the meeting at 5:23 PM.

Next regular meeting date is May 18, 2017 at 4:30 PM.

Respectfully submitted,

Jessica MacPhail  
Recording Secretary