

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES' MEETING  
MINUTES  
September 18, 2014

A regular monthly meeting of the Racine Public Library Board of Trustees was held on September 18, 2014, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Jane Barbian, Melissa Kaprelian-Becker, Doug Miller, Luisa Morales, Sandra Riekoff and Michele Woods were present. Board members Carole Johnson, Jerry Maller, Jerry Maller and Dwayne Olsen were excused. Chris Terry was absent. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present. Also present: Carrie Richmond, library student at UW-M.

President Sandra Riekoff called the meeting to order at 4:30 PM.

#### Committee Reports

1. It was moved by Ms. Kaprelian-Becker and seconded by Mr. Miller that the 2015 budget proposal be accepted, pending information from the City on Internal Services and Tax Levy. Motion carried unanimously.
2. It was moved by Mr. Miller and seconded by Ms. Barbian that the minutes of the Ad-Hoc Building and Grounds Committee minutes for September 3, 2014 and August 5, 2014 be approved. Motion carried.

#### New Business

1. It was moved by Ms. Kaprelian-Becker and seconded by Mr. Miller that the 2015 Resource Library Agreement for 2015 be approved. Motion carried.
2. It was moved by Mr. Miller and seconded by Ms. Barbian to pay for flu shots for the part-time employees not covered by health insurance, with funds coming from the Boernke Fund, not to exceed \$600. Motion carried.

#### Consent Agenda

1. It was moved by Mr. Miller and seconded by Ms. Barbian that the following items be approved:
  - a. The minutes of the July 17, 2014 regular board meeting (no meeting was held in August)
  - b. Personnel Report
    - i. New hire part time: Madeline Pettiegrew

- ii. Resignation part-time: Madeline Pettiegrew, Jeffrey Thornton, Amanda Coltman, Na'imah Ali
- c. The vouchers and credit card purchases of the past month
- d. Financial reports for the past month
- e. Library Director's Report
- f. Dashboard Report

Motion carried.

Items for the Next Agenda

- a. Report from Library Foundation President on the Steering Committee
- b. Report from Ad-Hoc Building & Grounds Committee
- c. Results from Impact Survey
- d. Draft Action Plan from Edge Benchmarks
- e. Possible amended 2015 Budget

Next meeting date is October 16, 2014

Having no further business to conduct, the meeting adjourned at 4:50 PM.

Respectfully submitted,

Jessica MacPhail  
Recording Secretary