

BOARD OF TRUSTEES' MEETING
MINUTES
February 28, 2013

A regular monthly meeting of the Racine Public Library Board of Trustees was held on February 28, 2013, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Carole Johnson, Jerome Maller, Douglas Miller, Luisa Morales, Dwayne Olsen, Geoffrey Schiveley, Theron Snell and Michele Woods were present. Board members Jane Barbian, Sandra Riekoff and Dennis Wisner were excused. Library Director Jessica MacPhail and Business Manager Dan Schultz were also present.

President Theron Snell called the meeting to order at 4:30 PM.

Action Items

It was moved by Ms. Johnson and seconded by Mr. Maller to approve the 2012 library annual report and Statement of System Effectiveness. Motion carried.

It was moved by Ms. Johnson and seconded by Mr. Maller to approve the revised Trust Fund Investment and Use Policy. Motion carried.

It was moved by Mr. Maller and seconded by Ms. Johnson to refer the creation of the New Facilities Fund to the Finance & Personnel Committee. Motion carried.

It was moved by Mr. Schiveley and seconded by Mr. Miller to refer the new Social Media Policy to the Finance & Personnel Committee. Motion carried.

It was moved by Mr. Miller and seconded by Ms. Johnson to eliminate the Mobile Library stop at the new Sealed Air YMCA and re-instate the stop at Wright and Perry on Saturday mornings. Motion carried.

It was moved by Mr. Maller and seconded by Ms. Johnson that the Finance & Personnel Committee should set a date to meet with the investment institutions. Motion carried.

A meeting of the Finance & Personnel Committee was approved by consensus for Thursday, March 7 at 4:30 PM.

Consent Agenda

1. It was moved by Mr. Miller and seconded by Mr. Olsen that the following items be approved:
 - a. The revised minutes of the board meeting on December 20, 2012
 - b. Personnel Report:
 - i. Re-hire part-time: Estreya Vasquez
 - ii. New hire part-time: Karin Adams
 - iii. Retirement Full-Time: Maryann Owen
 - c. Approval of the financial reports for the past month and the 2012 Financial Report
 - d. The vouchers and credit card purchases of the past month

Motion carried.

It was moved by Ms. Johnson and seconded by Mr. Olsen to accept the Library Director's Report. Motion carried.

Old Business

Items for the Next Agenda

1. Report of the Finance & Personnel Committee
 - a. Health Insurance for 2014
 - b. New Facilities Fund
 - c. Social Media Policy
 - d. Meeting with investment institutions
2. Replacement of delivery van
3. Resolution on consolidation of library systems

Closed Session

At 5:45 PM Ms. Johnson moved, and Mr. Olsen seconded, a motion to go into closed session to discuss the annual performance of the library director and pursuant to Wisconsin Statute 19.85(1)(c). Motion carried on a roll call vote.

At 5:50 PM Mr. Olsen moved, and Ms. Johnson seconded, a motion to come out of closed session. Motion carried.

Having no further business to conduct, the meeting adjourned at 5:50 PM.

Respectfully submitted,

Jessica MacPhail
Library Director