

RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
MINUTES
November 20, 2014

A regular monthly meeting of the Racine Public Library Board of Trustees was held on November 20, 2014, at 4:30 PM at the Racine Public Library in the Peg Martin Room.

Board members Jane Barbian, Melissa Kaprelian-Becker, Carole Johnson, Jerry Maller, Doug Miller, Sandra Riekoff, Chris Terry and Michele Woods were present. Board member Luisa Morales was excused. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present.

President Sandra Riekoff called the meeting to order at 4:35 PM.

Committee Reports

1. It was moved by Ms. Kaprelian-Becker and seconded by Ms. Barbian that the report of the Finance and Personnel Committee of November 20, 2014 be approved. Motion carried.
2. The Ad-Hoc Building and Grounds Committee did not meet. President Riekoff gave a verbal report on the status of the contract with Library Planning Associates: a site visit to the library and meeting with the board is being considered for December 18, 2014.

New Business

1. It was moved by Mr. Miller and seconded by Ms. Barbian that the board is willing to entertain an offer for further evaluation for the land owned by the library board. Motion carried.
2. It was moved by Mr. Maller and seconded by Mr. Miller to approve a request for \$500 towards the annual staff party, funding to come from the Boernke Fund. Motion carried.
3. The Edge Benchmarks Draft Action Plan priorities by the staff were presented by Ms. MacPhail. The managers have also prioritized the Action Plan. The board is requested to prioritize the Draft Action Plan for discussion at the December 18, 2014 library board meeting.

Consent Agenda

1. It was moved by Ms. Johnson and seconded by Mr. Miller that the following items be approved:

- a. The minutes of the October 16, 2014 regular board meeting
- b. Personnel Report
 - i. Promotion: Jessie Miller-Carpiex from PT to FT Librarian II
 - ii. New hires part time: Jaime Bartel, Desk Clerk I
- c. The vouchers and credit card purchases of the past month
- d. Financial reports for the past month
- e. Library Director's Report
- f. Dashboard Report

Motion carried.

Old Business

1. It was moved by Ms. Barbian and seconded by Ms. Johnson to deny the request from the Jehovah's Witnesses to distribute free books on library property, based on the City Attorney's review. Motion carried.

Items for the Next Agenda

- a. Library Planning Associates
- b. Report from the Harwood Institute training – Darcy Mohr (Information)
- c. Draft Action Plan from Edge Benchmarks – board prioritization (Action)

Next meeting date is January 15, 2015.

Having no further business to conduct, the meeting adjourned at 5:40 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary