

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
April 20, 2017 at 4:30 pm  
Emily Lee Room  
AGENDA

- I. Call to Order
- II. The meeting will convene in closed session, pursuant to Wisconsin Statutes section 19.85(1)(e), to address a matter which, for competitive and bargaining reasons, requires a closed session, and which, if publicly noticed, would compromise such competitive and bargaining reasons.
- III. Public Comment
- IV. Discussion of the Future of the Library
  - a. Road Map to 2020: Quarterly Report presented (**enclosure one**)
- V. Committee Reports:
  - Road Map to 2020:  
**Outcome: Patrons easily find spaces to learn quietly and interact socially as a result of the new Facility Plan**  
Action Plan: As a result of the Feasibility Study, establish library board Ad-Hoc Marketing Committee  
Who: Chris Terry, Chair  
Timeline: Develop Marketing Plan for 2017  
Progress: March 15, 2017, committee met; another meeting is scheduled for April 12, 2017.
- VI. Old Business
  - a. Letter from patron regarding use of pesticides (to be presented at the meeting)
- VII. New Business, Road Map to 2020 Action Items
  - a. Action Plan: Ensure that Lakeshores Library System Memorandum of Understanding funding reports are accurate  
Who: Jessica MacPhail, Dan Schultz  
Timeline: April 20, 2017, the library board is presented with revised 2017 Memorandum of Understanding to consider for approval (**enclosure two**)

- b. Consider for approval revision to Employee Handbook, "Employee Recognition) (enclosure three)
- VIII. Information
- a. Report of Upcoming continuing education opportunities for trustees:
    - Wisconsin Association of Public Libraries conference, Holiday Inn Hotel & Convention Center, Stevens Point, April 26-28, 2017
    - Library Journal Design Institute, Columbus Public Library, May 5, 2017
    - American Library Association Annual Conference, Chicago, IL, June 22-27, 2017
    - Wisconsin Library Association conference, Kalahari Resort & Convention Center, Wisconsin Dells, October 17-20, 2017
    - Public Library Association Conference, Philadelphia, March 20-24, 2018
- IX. Consent Agenda
- Minutes of the March 16, 2017 board meeting (enclosure four)
  - Financial Statement from previous month (enclosure five)
  - Vouchers and credit card purchases from previous month (enclosure six)
  - Personnel Report:
    - New Hire PT: David Stricker
    - Term PT: David Stricker
    - Lateral Change: Stephanie Brunner from Shelving Clerk I to Processing Clerk I
  - Dashboard Report for the past month (enclosure seven)
- X. Items for the Next Agenda
- a. Finance and Personnel Committee, Performance review of library director
  - b. Ad-Hoc Marketing Committee
- XI. Next regular meeting date is May 18, 2017
- XII. Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at (262) 636-9170 at least 72 hours prior to the meeting.