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RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES
December 15, 2016 at 4:30 pm
Emily Lee Room

AGENDA – Revised 12-8-2016

- I. Call to Order
- II. Public Comment
- III. Discussion of the Future of the Library
 - a. Report from the Library Foundation
 - b. Road Map to 2020, December 1, 2016
- IV. Committee Reports:
 - Road Map to 2020:
Outcome: Patrons easily find spaces to learn quietly and interact socially as a result of the new Facility Plan
 - V-A4: Organizational Management Action Plan: As a result of the Feasibility Study, establish library board Ad-Hoc Marketing Committee
Who: Chris Terry, Chair
- V. New Business, Action Items
 - a. Request approval for \$500 to again fund a staff party from the Boernke Fund.
 - b. Road Map to 2020:
 - i. VIII-B: Outcome: Patrons, board and staff are protected by policies that are up-to-date
Organizational Management Action Plan: Policies will be reviewed to keep current (Revised Fiscal Policy, enclosure one)
- VI. Old Business
 - a. Scanner update

VII. Information

a. Road Map to 2020 items:

- i. IV-C: Outcome: Patrons are surveyed to see how effective children's library programming is

Organizational Management Action Plan: using Project Outcome, survey parents and caregivers about Storytimes and the Summer Reading Program

Who: Darcy Mohr and volunteers

Timeline: Storytimes will be surveyed by March 15; Summer Reading Program will be surveyed by August 15, 2016; evaluate by October 1, 2016

Progress: March 11, 2016, first survey completed

April 21, 2016, survey results presented to library board for storytimes. GOAL MET.

December 15, 2016, Update from Project Outcome shared with library board (enclosure two)

Community Value: Free and Accessible to All, Programs, Resources & Services are Patron-Driven, Safe, Neutral space. Community Value: Customer Service, Collaboration, Innovation, Free and Accessible to All.

Pew Research Center: Offer free early literacy programs to help young children prepare for school.

- ii. IX-A3: Outcome: Partnership with Workforce Solutions to recruit VISTA member

Who: Jessie Miller-Carpiaux

Timeline: August 15, 2016, VISTA member Ciara Hartzog begins

Progress: December 15, 2016, survey results presented to library board by Ciara Hartzog

Community Value: Customer Service, Innovation, Programs, Resources & Services are Patron-Driven

Pew Research Center: offer programs to teach people, including children and senior citizens, how to use digital tools such as computers, smartphones and apps.

b. Report of Upcoming continuing education opportunities for trustees:

- i. Free "Short Takes for Trustees" videos through December 31, 2016
- ii. Wisconsin Library Legislative Day, February 21, 2017 (enclosure three)
- iii. Wisconsin Association of Public Libraries conference, Holiday Inn Hotel & Convention Center, Stevens Point, April 26-28, 2017

- iv. American Library Association Annual Conference, Chicago, IL: June 22-27, 2017
- v. Wisconsin Library Association conference, Kalahari Resort & Convention Center, Wisconsin Dells, October 17-20, 2017
- vi. Public Library Association Conference, Philadelphia, March 20-24, **2018**

VIII. Consent Agenda

- a. Minutes of the November 17, 2016 board meeting (enclosure four)
- b. Financial Statement from previous month (enclosure five)
- c. Vouchers and credit card purchases from previous month (enclosure six)
- d. Personnel Report:
 - i. Terminations: Cheryl Hansen, PT
 - ii. New Hires: Professional Substitutes Mary Ann Skold, Blair Klostermeier, Emily Patti
- e. Dashboard Report for the past month (enclosure seven)

IX. Items for the Next Agenda

- a. Road Map update
- b. Process for performance review of library director

X. Next regular meeting date is January 19, 2017

XI. Adjournment

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